



Labor-at-a-Glance

Hand Carry Policy – front of Dallas Convention Center

- Exhibitors are allowed to hand carry or use a 2-wheel airline style cart for move in. You are not allowed to unload at the front of the building but may park in the underground parking garage.

Cartload Services (Privately Owned Vehicles) – Dallas Convention Center Dock Area

- Exhibitors may use cartload service at the dock, \$65 for 1 trip, 1 way, limited to 200 lbs. maximum. You will find the order form for Cartload service under the Forms and Brochures Tab, Material Handling.

Exhibitor Setup

- Exhibitors may setup and tear down their display with their own full time employees using small power tools such as drills and power screwdriver. No restrictions on time, tools or booth size.

Visit <http://www.dallasconventioncenter.com/services/exbsrvs/utilities.html> for complete guidelines on exhibit installation and dismantling. Freeman order forms for cartload service, labor, material handling, etc. can be found under Forms and Brochures tab, Material Handling.